



On-The-Spot IRS Hiring Event in Memphis, TN

Meet our recruiters in-person! We will review your resume and determine if you qualify for a Clerk or Tax Examiner position on-the-spot.

Clerks and Tax Examiners perform a variety of administrative tasks and duties associated with tax administration. These duties will vary based on the position and may include identifying and reviewing forms, preparing inventory reports, reviewing filed material, transcribing taxpayer documents, responding to taxpayer correspondence, resolving account issues, and reviewing tax returns for errors and missing information.

These entry level positions do not require prior tax experience - our top notch training program will teach you everything you need to know to prepare you to be successful in these positions. Various shifts will be offered.



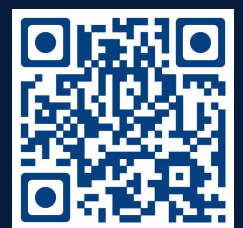
January 4th & 5th 9:00 AM - 3:00 PM

During this event, we will review resumes and make job offers on-the-spot. We will also complete fingerprinting for qualified applicants. To prepare for the event, be sure you have a USAJOBS account set up and bring the documents listed below.

Resanant Convention Center
255 N Main Street
Memphis, TN 38103

Remember to bring your:

- Resume
- College Transcripts (if applicable)
- **Two forms** of ID for fingerprinting
- Face Mask (if required locally)



jobs.irs.gov/events